

PROGRAM OVERVIEW

WorkInCulture's *Festivals Learning Exchange Program: Collaboration*, is a pilot professional development opportunity for not-for-profit professional arts & heritage festivals located in Toronto, Kingston, Ottawa, and Sudbury. Up to 30 arts and heritage festivals will be selected to participate in an extended training program where they will learn how to create and implement more effective collaboration strategies. The training period will start in January 2022 and continue until late April 2022 and will include a monitoring and evaluation period that will extend to Fall 2022.

In addition to receiving training, participants will be able to connect with leaders in their community and learn about local resources available to support their goals.

[CLICK HERE](#) to visit our program page and refer to the FAQs and schedule documents.

If you think you may need more time to prepare your answers, you can copy and paste these questions into another document to work on them before copying your answers into the [online application form](#).

For this pilot program, participants must represent a not-for-profit professional arts and heritage festival based in Toronto, Kingston, Ottawa, or Sudbury.

APPLICATION QUESTIONS

*** 1. Please provide the following information:**

Full Name:

Discipline(s) or focus (e.g. visual arts, heritage, music, etc.):

Title/Position:

Organization name:

Registered Nonprofit

Incorporation number:

Email address:

Phone number:

Organization website:

2. If you would like to share your pronouns please do so here (optional):

*** 3. Please select which of the following communities your organization is based in and/or serves: [Check-box options]**

Kingston

Ottawa
Toronto
Sudbury

*** 4. Please provide a brief summary of your personal work history and experience.**

Note: If you are filling out this application on behalf of the person who will be participating, please provide details relevant to that individual. (max. 250 words)

*** 5. Please provide a brief summary of your festival and its activities** (max. 250 words)

*** 6. Please outline the following (max. 500 words) your collaboration strategy development plans and/or your current progress in addressing an area of collaboration for your organization.** This is an opportunity to provide some insight into an area of your collaboration strategy(ies) where you may need input or further knowledge building. Please use the STAR Method when detailing your ideas; if you'd like an example, [please review our FAQs](#):

Situation: Set the scene and give the necessary details of your example.

Task: Describe what your responsibilities are/will be for this situation.

Action: Explain what steps you are taking/or will take to address it.

Result: Share what outcomes you hope your actions will achieve.

*** 7. What skills are you/the person participating in the program looking to develop and/or improve on through this program? What are your desired outcomes of being involved in this training?** (max. 350 words; point form is just fine)

*** 8. Briefly explain why participating in a training program like this is important to you and your festival right now** (max. 200 words)

9. If you require any learning or accessibility accommodation please feel free to provide details here and/or be in touch with Stephanie Draker, Program Manager to discuss (stephanie@workinculture.ca). WorkInCulture will endeavor to support participants requiring accommodation in any way we can.

*** 10. I have read the Project Overview, FAQs, and program schedule documents made available through the WorkInCulture website and I understand the level of commitment expected as a participant of this program.** Please check here to confirm.

*** 11. Media Release: Please note, screenshots or photographs may be taken during training sessions to share as part of program promotion by WorkInCulture and the program partners.** Additionally, WorkInCulture marketing staff may wish to feature program participants and the organizations they represent in order to boost their profile and also promote the program. You can change your preference any time during the program.

[Check-box options]

I/my organization would like to be mentioned/featured as a program participant.

I/my organization would prefer **NOT** to be mentioned/featured as part of this program.

12. Please provide links to your organization's social channels (e.g. Facebook, Instagram, Twitter, LinkedIn, etc.) if you would like your organization to be featured as part of WorkInCulture's promotional campaigns (Optional)

*** 13. Throughout the delivery of this program (training and monitoring period), participants will be asked to complete feedback surveys and check-in conversations about their experiences in the program.** Participants may be invited to be part of some, or all of these surveys and interviews in order to evaluate the overall effectiveness of the program. [check-box]

*** 14. Please note, that your application information will be shared with the project partners for review and selection purposes.** The project partners may also reach out to you by email with additional relevant training opportunities and resources - you may unsubscribe at any time. [check-box]

*** 15. How did you find out about this program?**

Please make sure to copy your answers into the [online application form](#) by or before the deadline – November 26, 2021.

Thank you for applying!

Successful applicants will be notified in December 2021.

Please consult the program delivery schedules for more details. Additional learning activities will be presented through an eLearning site requiring signup.

Participants who complete a minimum number of training sessions and related activities will receive a completion certificate.