

## **SAMPLE: Staff Training and Development Policy**

From Toronto School of Art (TSA), *Personnel Policies Manual*, April 2007

Toronto School of Art shall informally provide opportunities for staff to share skills, experience, expertise and “best practices”, share learning from courses and workshops attended, engage in joint planning and problem solving. Faculty members are encouraged to attend workshops and conferences that will enhance their performance and development, particularly if these have been identified during the performance appraisal process. TSA may pay for training or conference fee subject to approval by the supervisor within the approved budget. Faculty may enroll in courses at the school at no cost.